

# Memo

To: All Contractors & Owner / Builders  
From: Planning / Building Department  
Re: Connection to and/or Building Sewers

It is your responsibility to achieve the following:

1. Ascertain the location and elevation of sewer main to which you must connect and adjust your sewer layout as required.
2. Assure that your lateral does not encroach nor intrude onto another property. A recorded easement is the only legal means for placing any utility across the property of another for access into City Services. Verbal or written approval of the property owner is not sufficient. Inspection approval will be denied where this found to be the case.

Be advised that multiple changes of direction in sewer laterals IS NOT an acceptable correction for poor attention to design and layout. **EXERCISE DUE CARE!**