

Memo

To: All Contractors & Owner / Builders

From: Planning / Building Department

Re: Construction within or upon Public Right-of -Way

City Code prohibits construction of any kind whatsoever upon or within any public right-of-way or any utility or drainage easement without proper permits or City Council approval.

Responsibility for location of such easements is that of the builder or owner.

Any obstruction placed within such easement or right-of-way is a violation of the terms of the building permit and is subject to an order for immediate removal by the owner or contractor.

A building permit issued for new construction is implicit in that it includes permission for construction of driveways or walkways to service that building. Please note that those portions of drives or walkways lying within the city's right-of-way shall be constructed of asphalt or concrete. No shell, gravel, crushed limestone, slag, or similar loose material shall be permitted as a permanent drive. No drive or walk may be so constructed as to result in an obstruction or tripping hazard over or across an established city sidewalk. Neither driveways nor sidewalks may be constructed over or around a utility service box.