



Sign Permit Application

Application and plans must be complete in order to be accepted for plan review.

Project Name/Tenant:		*Value of Construction:	
Site Address:		Tax Parcel Number:	
General Location:		Bldg, Unit, Suite Designation:	
Contact Person:		Phone:	
Street Address:		City State/Zip:	Fax #:
Firm or Company Name:		E-Mail Address:	
Sign Contractor:		Phone:	
Street Address:		City State/Zip:	Fax #:
State Contractor's License #	Expiration Date	City of Fairhope Business License #:	
Electric Contractor:		Phone:	
Street Address:		City State/Zip:	Fax #:
State Contractor's License #	Expiration Date	City of Fairhope Business License #:	
Property Owner:		Phone:	
Street Address:		City State/Zip:	Fax #:
Description of work to be done (Please be specific):			

Type of Sign (Circle)	Wall	Monument	Banner	Awning	Canopy	Other (explain)
Building Linear Frontage:	<input type="text"/>	# of Proposed Signs: <input type="text"/>		# of Existing Signs: <input type="text"/>		
Sign Width:	<input type="text"/>	Sign Height: <input type="text"/>		Sign Square Feet: <input type="text"/>		
Sign Colors:	<input type="text"/>		Sign Text (Name): <input type="text"/>			
Sign have graphics?	Yes <input type="checkbox"/> No <input type="checkbox"/>		Is sign illuminated?		Yes <input type="checkbox"/> No <input type="checkbox"/>	
Monument Sign Info:	Linear Feet of Bldg Frontage: <input type="text"/>		Sign Setback from Property Line: <input type="text"/>			
Wall Sign Information:	Facade Width: <input type="text"/>		Facade Height: <input type="text"/>			

Building Use (Circle)	Commercial	Multi-Family	Other (explain)
-----------------------	------------	--------------	-----------------

***Value of Sign** – The value of construction shall include the total costs for all material and labor.

I certify that the information on this application furnished by me is true and correct and that the applicable requirements of the City of Fairhope will be met. I understand that this application is valid for six months from the application date. After this time period, the application will become void. This application does not constitute a permit to work. Work is not to commence until permit card is posted on premises where work is to be performed. Certification is hereby rendered that no work is to be done except as described, and that all work shall conform to the applicable codes. Work in public rights-of-way and/or utility easements is not authorized under this application.

Building Owner or Authorized Agent:

Signature	Print Name	Date
Date application accepted:	Date application expires:	Application taken by: (initials)

FEE SCHEDULE	
Permanent Signs on Private Property	
\$25	Minimum or \$5 Per Thousand of Sign Value
\$25	Electrical Inspection for 0-\$5000 of Value
\$35	Electrical Inspection for \$5001-\$20,000 of Value